



# DECLUTTERING HOUSE CHECKLIST



MOLLY MAID.

a neighborly company

## Tips



Put items into three separate boxes: trash, donate and storage



Start in one room and stay there until you're finished



Collect out of place items as you go. Return to proper places when finished

## Kitchen

**Remove all items from the countertops that do not belong**

**Organize kitchen drawers by category**

baking supplies, utensils, spices, etc.

**Consolidate items in the pantry/fridge/cabinets that can be combined**

**Throw away anything outdated**

food, notes, pieces of mail and random papers

## Bathroom

**Return toiletries to their cabinets or drawers**

**Toss dirty clothes and towels into the laundry**

**Fold towels, straighten bath mats and tidy up the sink area**

## Foyer/Entryway/Mudroom

**Organize shoes, jackets and loose items**

**Remove any items that don't belong**

**Straighten area rugs, welcome mats and drapes**

## Living Room

**Stack/straighten books and magazines on the coffee table**

keep only the ones you will likely read

**Fold blankets, fluff pillows and straighten cushions**

**Consolidate items into a bin or basket**

toys, extra blankets, etc.

## Bedrooms

**Focus on the areas that tend to accumulate clutter**  
under the bed, desk drawers, etc.

**Make the bed and fold any extra blankets**

**Throw dirty laundry in the laundry hamper**

**Dispose of old receipts and pocket scraps**

## Home Office

**Organize loose papers into folders and file**

**Organize loose cords with zip ties**

**Straighten books and put loose items in drawers**

**Categorize desk drawers with similar items**

Although Molly Maid doesn't offer decluttering services, we are experts in making your home feel fresh and clean. [Contact your local Molly Maid](#) to discuss a custom cleaning plan that meets your specific cleaning needs, budget and schedule. There's nothing quite like coming home to a clean – and clutter-free – home.

**1.800.MOLLYMAID**  
[www.MollyMaid.com](http://www.MollyMaid.com)