



# DAILY CLEANING CHECKLIST



MOLLY MAID.

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Divvy up these cleaning tasks between family members or different days of the week. It can be hard to stick to a rigid cleaning schedule, so use this list to make sure you don't forget anything.

## Kitchen

**Wipe down problem spots on the floor that love to collect debris**

Use a wet rag to clean under cabinets, under the table and so on.

**Fold and hang dish towels**

**Organize the fridge / pantry**

Use this time to plan meals for the week

**Wipe down dining and food prep surfaces**

Use an all-purpose cleaner

**Load the dishwasher**

**Empty the garbage**

**Wipe down the microwave, crumb tray of toaster, etc.**

**Rinse the bottom of the sink; run the disposal**

**Toss expired food**

## Bathrooms

**Clean the sink, faucet and surfaces**

**Give the toilet a quick scrub, and wipe its exterior**

**Clean the mirror**

**Wring out wash cloths and bath toys; rinse tub**

**Hang or fold towels**

## Living/Bedroom Areas

**Tidy up the living room**

Fold blankets; stack books and magazines

**Dust the entertainment center**

**Straighten pillows, blankets, couch cushions, etc.**

**Wipe down cell phones**

**Organize clutter, mail and paperwork**

**Do a load of laundry daily**

Prevent piles from building up

**Empty all the wastebaskets throughout the house**

**Walk through the house with a basket to return scattered items to their proper places**

**Straighten up the mudroom**

Arrange boots and shoes

## Miscellaneous

**Sweep or vacuum the floors throughout the house**

**Mop the floors throughout the house**

**Tidy up the garage and front porch, and pick up toys in the yard**

**Clean litter boxes/pet areas**

**Wipe down gym equipment**

Be creative, and find what cleaning routine works for you. For example, you could designate a dusting day and a vacuuming day. Just a few minutes a week can make the period between deep cleans last a long time. Even with a guide, some people just can't find time to clean, and others would rather be doing something else.

Sound like you? Molly Maid can help.

**1.800.MOLLYMAID**  
[www.MollyMaid.com](http://www.MollyMaid.com)